

## FORM J-1 – Delegation Travel Itinerary by Air

Once your Delegation has finalized its travel plans, you must submit this form to SOI and the GOC.

Delegation Name

SO Region

The total number of registered members of the official delegation traveling \_\_\_\_\_

*For us to better assist you during your travel, please provide us with complete travel details*

See the example below:

### By Air

Please make sure to include all your transit airports

| Departure Information |      |                      |                              |                |              |                         |
|-----------------------|------|----------------------|------------------------------|----------------|--------------|-------------------------|
|                       | Date | Airport<br>Departure | Airline and<br>Flight Number | Departure Time | Arrival Time | Arrival<br>City/Airport |
| 1                     |      |                      |                              |                |              |                         |
| 2                     |      |                      |                              |                |              |                         |
| 3                     |      |                      |                              |                |              |                         |
| 4                     |      |                      |                              |                |              |                         |
| 5                     |      |                      |                              |                |              |                         |
| Return Information    |      |                      |                              |                |              |                         |
| 1                     |      |                      |                              |                |              |                         |
| 2                     |      |                      |                              |                |              |                         |
| 3                     |      |                      |                              |                |              |                         |
| 4                     |      |                      |                              |                |              |                         |
| 5                     |      |                      |                              |                |              |                         |

### EXAMPLE

| Departure Information |           |                        |                              |                |              |                         |
|-----------------------|-----------|------------------------|------------------------------|----------------|--------------|-------------------------|
|                       | Date      | Airport<br>Departure   | Airline and<br>Flight Number | Departure Time | Arrival Time | Arrival<br>City/Airport |
| 1                     | 13 Mar 16 | San Francisco<br>(SFO) | United 900                   | 1:58 PM        | 9:45 AM      | Frankfurt (FRA)         |
| 2                     | 14 Mar 16 | Frankfurt (FRA)        | Lufthansa 3382               | 2:00 PM        | 5:40 PM      | Graz (GRZ)              |
| 3                     |           |                        |                              |                |              |                         |
| 4                     |           |                        |                              |                |              |                         |
| 5                     |           |                        |                              |                |              |                         |
| Return Information    |           |                        |                              |                |              |                         |
| 1                     | 25 Mar 16 | Graz (GRZ)             | Lufthansa 3385               | 6:00 AM        | 8:00 AM      | Frankfurt (FRA)         |
| 2                     | 25 Mar 16 | Frankfurt (FRA))       | United 901                   | 2:00 PM        | 4:22 PM      | San Francisco (SFO)     |
| 3                     |           |                        |                              |                |              |                         |
| 4                     |           |                        |                              |                |              |                         |
| 5                     |           |                        |                              |                |              |                         |

**Travel Information Must be Recieved by:**  
**15 July 2016 - For East Asia, Europe MENA and North America**  
**5 September 2016 - For Africa, Asia Pacific and Latin America**

## FORM J-2 – Delegation Travel Itinerary by Rail

Once your Delegation has finalized its travel plans, you must submit this form to SOI and the GOC.

|                 |           |
|-----------------|-----------|
|                 |           |
| Delegation Name | SO Region |

The total number of registered members of the official delegation traveling \_\_\_\_\_  
For us to better assist you during your travel, please provide us with complete travel details  
 See the example below:

### By Rail

| Departure Information |      |                   |              |                |              |                               |
|-----------------------|------|-------------------|--------------|----------------|--------------|-------------------------------|
|                       | Date | Station Departure | Rail Service | Departure Time | Arrival Time | Arrival City/Station Terminal |
| 1                     |      |                   |              |                |              |                               |
| 2                     |      |                   |              |                |              |                               |
| 3                     |      |                   |              |                |              |                               |
| 4                     |      |                   |              |                |              |                               |
| 5                     |      |                   |              |                |              |                               |
| Return Information    |      |                   |              |                |              |                               |
| 1                     |      |                   |              |                |              |                               |
| 2                     |      |                   |              |                |              |                               |
| 3                     |      |                   |              |                |              |                               |
| 4                     |      |                   |              |                |              |                               |
| 5                     |      |                   |              |                |              |                               |

### EXAMPLE

| Departure Information |           |                                     |              |                |              |                               |
|-----------------------|-----------|-------------------------------------|--------------|----------------|--------------|-------------------------------|
|                       | Date      | Station Departure                   | Rail Service | Departure Time | Arrival Time | Arrival City/Station Terminal |
| 1                     | 14 Mar 16 | Kelenföld railway station, Budapest | Railjet 63   | 11:55 AM       | 14:34 PM     | Wien Hauptbahnhof, Vienna     |
| 2                     | 14 Mar 16 | Wien Hauptbahnhof, Vienna           | Railjet 73   | 15:05 PM       | 17:33 PM     | Graz Hauptbahnhof, Graz       |
| 3                     |           |                                     |              |                |              |                               |
| 4                     |           |                                     |              |                |              |                               |
| 5                     |           |                                     |              |                |              |                               |
| Return Information    |           |                                     |              |                |              |                               |
| 1                     | 25 Mar 16 | Graz Hauptbahnhof, Graz             | Railjet 76   | 10:25 AM       | 12:55 PM     | Wien Hauptbahnhof, Vienna     |
| 2                     | 25 Mar 16 | Wien Hauptbahnhof, Vienna           | Railjet 63   | 13:26 PM       | 16:02 PM     |                               |
| 3                     |           |                                     |              |                |              |                               |
| 4                     |           |                                     |              |                |              |                               |
| 5                     |           |                                     |              |                |              |                               |

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## FORM J-3 – Delegation Travel Itinerary by Delegation Chartered Bus

Once your Delegation has finalized its travel plans, you must submit this form to SOI and the GOC.

Delegation Name

SO Region

The total number of registered members of the official delegation traveling \_\_\_\_\_

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See the example below:

### By Chartered Bus

| Departure Information |      |                       |         |                   |              |                          |
|-----------------------|------|-----------------------|---------|-------------------|--------------|--------------------------|
|                       | Date | Terminal<br>Departure | Service | Departure<br>Time | Arrival Time | Arrival<br>City/Terminal |
| 1                     |      |                       |         |                   |              |                          |
| 2                     |      |                       |         |                   |              |                          |
| 3                     |      |                       |         |                   |              |                          |
| 4                     |      |                       |         |                   |              |                          |
| 5                     |      |                       |         |                   |              |                          |
| Return Information    |      |                       |         |                   |              |                          |
| 1                     |      |                       |         |                   |              |                          |
| 2                     |      |                       |         |                   |              |                          |
| 3                     |      |                       |         |                   |              |                          |
| 4                     |      |                       |         |                   |              |                          |
| 5                     |      |                       |         |                   |              |                          |

### EXAMPLE

| Departure Information |           |                       |               |                   |              |              |
|-----------------------|-----------|-----------------------|---------------|-------------------|--------------|--------------|
|                       | Date      | Terminal<br>Departure | Service       | Departure<br>Time | Arrival Time | Arrival City |
| 1                     | 14 Mar 16 | Budapest              | Chartered Bus | 10:00 AM          | 14:30 PM     | Host Town    |
| 2                     |           |                       |               |                   |              |              |
| 3                     |           |                       |               |                   |              |              |
| 4                     |           |                       |               |                   |              |              |
| 5                     |           |                       |               |                   |              |              |
| Return Information    |           |                       |               |                   |              |              |
| 1                     | 25 Mar 16 | Schladming/Graz       | Chartered Bus | 11:00 AM          | 3:30 PM      | Budapest     |
| 2                     |           |                       |               |                   |              |              |
| 3                     |           |                       |               |                   |              |              |
| 4                     |           |                       |               |                   |              |              |
| 5                     |           |                       |               |                   |              |              |

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